

Please complete and return to: Malvern Active, Malvern College Sports Complex, Thirlstane Road, Malvern, Worcestershire, WR14 3PL



INSTRUCTIONS TO YOUR BANK OR BUILDING SOCIETY TO PAY BY DIRECT DEBIT

TO THE MANAGER

Name of Bank or Building Society:

Address of Bank or Building Society:

 Postcode:

Bank/Building Society account number:

Branch sort code:

Banks and Building Societies may not accept Direct Debits from some types of account.

INSTRUCTIONS TO YOUR BANK OR BUILDING SOCIETY

Please pay Malvern College Enterprises Ltd Direct Debits from the account detailed in this Instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this Instruction may remain with Malvern College Enterprises Ltd and, if so, details will be passed electronically to my bank / building society.

Name(s) of account holder(s):

Signature(s) of account holder(s):

Name(s) of member(s):

Date: Please note that membership fees will be collected by Malvern College Enterprises Ltd on or soon after the 1st working day of the month.

TO BE COMPLETED BY MALVERN ACTIVE SPORTS COMPLEX STAFF

Originator's reference number:	Service user number:
<input type="text"/>	<input type="text"/>



This guarantee should be detached and retained by the Payer

THE DIRECT DEBIT GUARANTEE

- This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits.
- If there are any changes to the amount, date or frequency of your Direct Debit Malvern College Enterprises Ltd will notify you 10 working days in advance of your account being debited or as otherwise agreed. If you request Malvern College Enterprises Ltd to collect a payment, confirmation of the amount and date will be given to you at the time of the request.
- If an error is made in the payment of your Direct Debit, by Malvern College Enterprises Ltd or your bank or building society, you are entitled to a full and immediate refund of the amount paid from your bank or building society.
- If you receive a refund you are not entitled to, you must pay it back when Malvern College Enterprises Ltd asks you to.
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.